

Ann Arbor Track Club Request for Financial Support

General request info:

Requestor / Date _____

Name of charity or beneficiary: _____

Contact info for charity or beneficiary:
(address, phone number, etc) _____

Brief description of the group or individual: _____

Amount of club money requested: \$ _____ When required _____

Help and follow-up:

Briefly describe what the money will be used for, and how a donation would help the recipient:

(Use more space below or attach additional sheets if necessary.)

Will there be any opportunity for feedback or follow up to get an update on the success of the donation?
If so are you willing to take this on and report back to the board? _____

Board presentation:

Will you make a presentation to the board for this proposal or submit a written request? _____
(If you aren't able to make a presentation, you could possibly find another club member to do so,
or find a board member who is willing to champion your cause for you. Who makes the presentation
will not necessarily affect approval or not, but making the proposal in person is recommended.)

If you plan a presentation to the board, how much do you think you'll need at a board meeting?
(2 minutes - 5 minutes is recommended): _____

Note: the intension is that club money be used for donations that are related to running, and that the recipients be located in the greater S.E. Michigan area in general. Exceptions to this are possible but depending on the circumstances, and depending on the number of other requests.

Email this file to president@aatrackclub.org

Or mail it to Ann Arbor Track Club, P.O. Box 7551, Ann Arbor, MI 48107

Online request form <http://www.aatrackclub.org/About/About-Giving.htm>